



KOPANO SCHOOL

Not for ourselves but for all

ADVERTISEMENT: HEADMASTER

EFFECTIVE: JANUARY 2027

Kopano School is an independent, co-educational school in Selebi Phikwe, Botswana, offering quality education from Pre-Primary to Form 4. We follow the Cambridge International Curriculum and are committed to developing confident, compassionate and responsible young people who strive for excellence.

The Board of Governors invites applications from visionary and experienced educational leaders to lead Kopano School into its next exciting chapter of growth and development. The Headmaster will oversee Pre-Primary, Primary and High School.



THE SUCCESSFUL CANDIDATE SHOULD POSSESS:

- a Bachelor's Degree in Education. However, a Master's Degree or Post Graduate Degree in Educational Leadership will be an added advantage.
- Minimum 5 years' leadership experience in a senior role (independent school experience advantageous).
- Experience with the Cambridge International Curriculum (multi-curriculum experience beneficial).
- Proven ability to lead academic excellence and school improvement.
- Strong organisational, financial and communication skills.
- High ethical standards, integrity and a commitment to safeguarding and child protection.
- The ability to build positive relationships with staff, learners, parents and the community.
- A valid Police Clearance Certificate and evidence of suitability to work with children.



KEY RESPONSIBILITIES

- Provide strategic leadership for Pre-Primary, Primary and High School.
- Lead academic excellence and curriculum development.
- Develop and inspire staff through effective leadership.
- Manage finances, resources and school operations.
- Promote positive relationships with parents and the community.
- Report directly to the Chairman of the Board of Governors.



APPLICATIONS

Applicants should email the following to headteacher@kopanoschool.ac.bw

- A comprehensive CV and covering letter.
- Copies of qualifications and proof of professional registration.
- Contact details of three (3) professional referees.

Only shortlisted candidates will be contacted.

Kopano School reserves the right not to make an appointment.



Plot 1107, Kopano Road,
Selebi Phikwe, Botswana



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www.kopanoschool.ac.bw

CLOSING DATE: 28 AUGUST 2026

Email: headteacher@kopanoschool.ac.bw